

### **Dependants' Carers Allowance (Dependants)**

- Any Brighton & Hove city councillor with a dependant, who has incurred expenses for the care of that dependant whilst carrying out their approved duties, is eligible to claim the Dependants' Carers Allowance.
- This allowance may be claimed for any of the approved duties identified in Schedule 2 to the Members' Allowances Scheme (Appendix 7).
- It applies to care for dependants on social or medical grounds, be they elderly parents, disabled children etc who live in the same house and who are dependant on the councillor.
- Payments will be made retrospectively to either care provider or councillor, providing they are supported by the appropriate claim form and receipts.
- Payments to carers will be made by BACS and processed on the first available appropriate payroll run.
- Reimbursements to councillors will be made by BACS together with the usual monthly Members' Allowances payments.
- Payments will be no more than the actual amount paid for Dependant care provision up to a maximum hourly rate of £7.50 per hour.
- This claims-based scheme is subject to tax and national insurance deductions at personal rates (the liability falling to whoever receives the payment).
- Up to one hour travelling time may be added to the claim (where applicable) to enable the councillor to travel to/ from meetings, provided the Dependant remains with the carer for the duration.
- The annual cap for Dependant care is set at £1,200 pa per councillor.

